



香港培道中學
Pooi To Middle School
Established 1888



2024/25 中一自行分配學位申請表

APPLICATION FORM FOR ADMISSION TO SECONDARY ONE 2024/25

(填此表前請先閱申請須知。Before filling in this Form, please read the notes to applicants.)

申請編號 (校方專用) : _____
Application No. (For School Use Only)

1. 學生資料

Student Information

學生姓名 (中文) : _____ 教育局發出之學生編號 : _____

Student's Name (in Chinese) EDB Student Reference No. (STRN)

(英文) : _____ 香港身份證號碼 : _____
(in English) H.K.I.D. Card No.

出生日期 : _____ 年 _____ 月 _____ 日 宗教 : _____
Date of Birth yyyy mm dd Religion

出生地點 : _____ 國籍 : _____
Place of Birth Nationality

住址 Home Address : _____

住宅電話 : _____
Home Tel.

父親姓名 (中文) : _____ 職業 : _____ 職位 : _____ 手提電話 : _____
Father's Name (in Chinese) Occupation Position Mobile Phone

母親姓名 (中文) : _____ 職業 : _____ 職位 : _____ 手提電話 : _____
Mother's Name (in Chinese) Occupation Position Mobile Phone

家長電郵地址 Parent's Email Address : _____

現就讀小學名稱 (中文) : _____ (英文) : _____
School Attending (in Chinese) (in English)

曾就讀或正就讀香港培道中學的親屬 Relative(s) studying in or graduated from Pooi To Middle School :

姓名 Name	與申請人關係 Relation	就讀香港培道中學年份 Years in Pooi To Middle School			
		由 (月 / 年) From (mm / yyyy)	班級 Class	至 (月 / 年) To (mm / yyyy)	班級 Class

選讀香港培道中學原因 :

(須由學生親自填寫)

Reasons for choosing

Pooi To Middle School

(To be written by student)

2. 小學教育
Primary Education

小學 Primary	考試 Exam	科目等第 / 分數 Subject Grade / Mark			操行 Conduct Grade
		中文 Chinese	英文 English	數學 Mathematics	
小六 P.6	第一次 First				
小五 P.5	第三次 (如有) Third (if any)				
	第二次 Second				
	第一次 First				
小四 P.4	第三次 (如有) Third (if any)				
	第二次 Second				
	第一次 First				

3. 於小四至小六年級參與的課外活動及服務

Participation in Extra-curricular Activities / Services during P.4 to P.6

年份 Year	活動 / 服務 Activity / Service	機構 Organization	職位 Post

4. 於小四至小六年級參與音樂、藝術或運動類等課餘活動所獲的五項最突出獎項或證書

Five most outstanding awards and/or certificates obtained during P.4 to P.6 in music, art, sports or other activities

得獎年份 Year Awarded	活動名稱 Name of Event	所獲獎狀 / 證書 Award / Certificate	頒發機構 Awarding Organization

家長姓名: _____
Parent's name

簽署: _____
Signature

日期: _____
Date

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身份証副本 Copy of HKID card		成績表副本連等級對照表 Copies of Report Cards with the Grading Alignment Table	
證書、獎狀副本 Copies of Certificates / Awards			
教育局「中一自行分配學位申請表」 Application Form for S.1 Discretionary Place			

經手人
Staff Name

收表日期
Date of Submission



2024/25 中一自行分配學位申請須知 Notes to Applicants for Admission to Secondary One 2024/25

I. 申請 Application

(a) 索取申請表格 Application Form Collection

- (1) 申請表格可於 2023 年 12 月 1 日至 2024 年 1 月 16 日期間在本校網頁 <http://www.pooito.edu.hk> 下載。

Application forms are available from 1 December 2023 to 16 January 2024 on our website <http://www.pooito.edu.hk>.

- (2) 按教育局規定，小六學生只可申請不多於兩所中學的「自行分配學位」，否則將喪失獲得自行分配學位的機會。

According to EDB regulations, a Primary Six student may apply for not more than two secondary schools, otherwise, her chance of acquiring a discretionary place will be forfeited.

(b) 繳交申請表格 Application Form Submission

接受申請日期 : 2024 年 1 月 2 日至 2024 年 1 月 16 日

Application Period : 2 January 2024 to 16 January 2024

請將以下各項按次序，親身或透過教育局「中一派位電子平台」交回本校：

The following documents should be arranged as follows and submitted to the school by hand or via the “SSPA e-Platform” launched by the Education Bureau:

- (1) 填妥的申請表格 a completed application form
- (2) 申請者下列文件的影印本 a copy of the applicant's
 - I. 身份証 Identity Card
 - II. 小四至小六成績表(包括背頁等級對照表)
P.4 – P.6 report cards(including the back with the grading alignment table)
 - III. 証書及獎狀 (按申請表內的次序排列)
certificates and awards (sorted in the order listed on the application form)
- (3) 教育局「中一自行分配學位申請表」(只適用於親身遞交表格之申請人)
application form for an S.1 Discretionary Place from the EDB (only for applicants who submit their applications in person)

*不用提交任何小學推薦信。Recommendation letters from primary schools are not required.

申請表格一經遞交，申請不可撤銷。

The application cannot be cancelled after the submission of the application form.

II. 遴選 Selection

本校中一自行分配學位名額為 40 人。

The school has a total of 40 discretionary places.

遴選準則 Selection Criteria :

- | | |
|---|-----|
| (1) 校內學業成績及教育局提供的成績次第排名
Internal academic performance and EDB Rank Order | 40% |
| (2) 操行
Conduct | 20% |
| (3) 課外活動表現、服務及獎項
Performance in extra-curricular activities, services and awards | 20% |
| (4) 面試表現
Interview performance | 20% |

III. 面試 Interview

所有申請者將獲安排面試。個人面試於 2024 年 3 月 2 日（星期六）上午在本校舉行，以廣東話及英語進行，考核分為兩部份：

An interview will be arranged for all applicants on Saturday morning, 2 March 2024. It will be conducted individually in Cantonese and English. The interview will be divided into two parts:

- (1) 中英文能力
English and Chinese proficiency
- (2) 處境題討論
Scenario discussion

面試表現評選準則如下：

The criteria of interview performance will be as follows:

- (1) 中、英語文能力
English and Chinese proficiency
- (2) 溝通及表現能力
Communication and presentation skills
- (3) 儀容舉止
Grooming

有關面試詳情，本校將於 2024 年 2 月中下旬透過電郵通知，不設改期申請。

All applicants will be notified by email about the details of the interview in mid or late February 2024. A change of interview day will not be considered.

IV. 取錄通知 Admission Notification

本校將透過書面及電話於 2024 年 3 月 27 日通知所有自行分配學位申請程序下的正取學生之家長。Parents of applicants in the Successful Lists for S.1 discretionary places will be notified by letter and phone on 27 March 2024.

最終的中一派位分配結果將於 2024 年 7 月 9 日經由申請者所屬小學公佈。

The final admission results of S.1 discretionary places will be announced by the primary schools of the applicants on 9 July 2024.